

**922 KAR 2:230. Director's credential.**

RELATES TO: KRS Chapter 13B, 164.518(3), 199.8941(4), 199.896(17), 200.151, 200.711(2)

STATUTORY AUTHORITY: KRS 194A.050(1), 200.703(3)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 194A.050(1) authorizes the secretary of the Cabinet for Health and Family Services to promulgate administrative regulations necessary to cooperate with other state and federal agencies for the proper administration of the cabinet and its programs. KRS 200.703(3) requires the Cabinet for Families and Children to implement programs funded by the Early Childhood Development Authority. In addition, KRS 199.896(17) requires the cabinet to make available training for child care providers through the development or approval of a model training curriculum and training materials, including video instruction material. This administrative regulation establishes the requirements for individuals to obtain a directors credential.

Section 1. Eligibility for Candidates. (1) An individual eligible for a director's credential shall have completed twelve (12) college credit hours in the major areas of core knowledge as follows:

- (a) Local, state, and federal regulations and laws;
- (b) Ethics;
- (c) Programming for families and children;
- (d) Supervision and staff development;
- (e) Health and safety;
- (f) Financial management and marketing; and
- (g) Community collaboration and resource management.

(2) Completion of the twelve (12) college credit hours shall be obtained at an institution of higher education in Kentucky offering a program:

- (a) Meeting the curriculum requirements specified in subsection (1) of this section; and
- (b) Approved by the Cabinet for Health and Family Services and the Division of Early Childhood Development within the Department of Education.

(3) An individual seeking the director's credential may:

- (a) Earn the twelve (12) college credit hours as part of an early childhood education degree program; or
- (b) Enroll specifically for director's credential course work.

Section 2. Credential. A director's credential shall be awarded by the cabinet and the Division of Early Childhood Development upon:

(1) Successful completion of program requirements as specified in Section 1(1)(a) through (g) of this administrative regulation; and

(2) Recommendation by the institute of higher education where the course work was completed.

Section 3. Denial of Credential. (1) If the individual fails to comply with Section 1 of this administrative regulation, the director's credential shall be denied.

(2) If the Commonwealth Child Care Credential is denied, the individual:

- (a) Shall be informed of which requirements resulted in the denial; and
- (b) May reapply after the requirements resulting in the denial are met. (30 Ky.R. 1158; Am. 1562; eff. 1-5-2004.)